

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Approved by AICTE, New Delhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A+'

THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 04  
Meeting No. 38

Ref. No: VCET / IQAC / 028 /2022 – 23

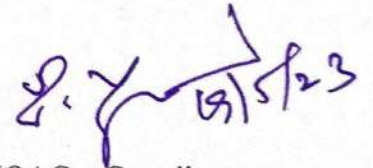
Date : 19.05.2023

**38<sup>th</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 26.05.2023 at 2.30 p.m. in Placement conference Hall. All are requested to attend the same.

**Agenda for the meeting**

1. Accreditation results of NBA expert team visit.
2. Approval of Regulation, Curriculum & Syllabus for R2022 and review of R2018 v4 Curriculum and Syllabus.
3. Introduction of Honors and Minor degrees.
4. Review on the parameters for the continuous improvement.
5. Faculty Publication and submission of proposals.
6. Placement Training for the eligible Students.
7. Review on FOSS Workshops and NPTEL courses conducted.
8. Approval of Budget 2023 - 24.
9. Approval of plan of action for the Academic year 2023 – 24.
10. Course materials and Questions Bank to the students.
11. Updation of Institution Website.
12. Efforts on Students Admission for this Academic year 2023 – 24.
13. Any other Matter.



IQAC – Coordinator

**IQAC Coordinator**  
**Velalar College of Engg & Tech**  
**(Autonomous)**  
**Thindal, Erode - 638 012.**

Copy to:

1. Dean, COE
2. All HoDs
3. All the External Members



The thirty–eighth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 26.05.2023 in Placement Conference Hall.

Members of the Committee

- |  |   |
|--|---|
| 1. Dr.M.Jayaraman, Principal   | Chair Person                                |
| 2. Thiru.S.D.Chandrasekar, Secretary & Correspondent   | Member from the Management                  |
| 3. Thiru. C.Jayakumar, President, VET  | Nominee from Trust                          |
| 4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode                             | Member-Nominee from Local Society/ Industry |
| 5. Prof. P. Jayachandar, Dean  | Senior Admin. Officer                       |
| 6. Thiru. N. Periasamy, Administrative Manager   | Senior Admin. Officer                       |
| 7. Dr.K.R.Valluvan, CoE & Professor - ECE  | Senior Admin. Officer                       |
| 8. Dr.R.Kumaravelan, Professor & Head – Mech, CCO - Academics                                | Coordinator                                 |
| 9. Dr.V.Latha Jothi, Professor – CSE   | Co-coordinator                              |
| 10. Dr.V.K.Manavalasundaram, Prof. & Head – IT CCO – Placement & Infrastructure              | Teachers (members)                          |
| 11. Dr.S.Sadesh, Professor & Head - AI&DS  |   |
| 12. Dr.S.Mangai, Professor & Head - BME  |   |
| 13. Dr.E.Ravi, Professor & Head - Civil  |   |
| 14. Dr.S.Jabeen Begum, Professor & Head - CSE  |   |
| 15. Dr.M.Nisha Angeline, Professor & Head - ECE  |   |
| 16. Dr.P.Sakthivel, Professor & Head - EEE   |   |
| 17. Dr.V.Chandrasekaran, Professor & Head – MDE  |   |
| 18. Dr.M.Eswaramurthi, Professor & Head - S & H  |   |
| 19. Dr.T.Vetrivel, Professor & Head - MBA  |   |
| 20. Mr.I.Subash, Asst. Manager - Engines Royal Enfield, Chennai                              | Alumnus                                     |
| 21. Ms.U.K.Subikshaa, II Yr. MDE   | Student Member                              |
| 22. Dr.L.M.Nithya, Prof.& Dean, Dept. of IT SNS College of Technology, Coimbatore            | External Academic Expert                    |
| 23. Mr.V.Venkatakrishnan, Technical manager, TFL Quinn India Pvt. Ltd.                       | Member from Industry & Parent               |
| 24. Mrs.B.Revathy  | Parent                                      |
| 25. Mr.Natarajaperumal Vasudevaraju Global-HRSS, M&A Senior Project Mgr., GENPACT, Bangalore | Employer                                    |



## Minutes of the meeting

The Coordinator welcomed all the members for the 38<sup>th</sup> IQAC meeting.

1. The committee congratulated the members for getting NBA accreditation for 5 UG programmes viz. B.E. - Biomedical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering and B.Tech - Information Technology for three years from 2022-23 to 2024-25  
Out of 5 programmes, 3 programmes (B.Tech – IT, B.E. – CSE & ECE) scored more than 675 marks.
2. The committee approved the NPTEL courses and the courses driven by industries/experts as approved in the Academic Council for credit transfer in line with UGC and Anna University guidelines.
3. The committee decided to offer B.E. (Hons) and B.E. (Minor) with an additional of 6 courses (18 credits). Out of 6 courses 2 NPTEL courses are permitted as per the directions from Anna University.
4. The committee ratified and approved the Regulation, Curriculum and Syllabus for R2022, Curriculum and Syllabus including Verticals for R2018-v4 by including the recommendations made by the BoS members of various departments in the BoS meetings conducted on 12.05.2023 & 13.05.2023 and Academic Council which was conducted on 20.05.2023.
5. The committee commended the NSS unit of VCET for being selected for the best NSS unit award for the year 2021-22 and Mr.S.Thiruvenkadam of Mechanical Engineering Department as Best NSS Volunteer for the year 2021-22.
6. The committee applauded the successful completion of following events:

SNO	EVENT	DATE
1.	IEEE Conference	22.02.2023 – 24.02.2023
2.	National Level Technical Symposium	24.02.2023
3.	Project Exhibition	12.04.2023
4.	Annual Day & Placement Day	25.04.2023
5.	Sports Day	19.04.2023
6.	Farewell	28.04.2023
7.	Result Passing Board for 8 <sup>th</sup> semester	11.05.2023
8.	Academic Council Meeting	20.05.2023

7. The identified parameters for continuous improvement for the year 2022 – 23 were reviewed as follows



1	Library resources added	Number of new titles: 450 Number of Journals: 402 Number of Magazines: 78
2	No. of grants received	7 worth Rs.81600
3	No. of proposals submitted:	101 worth Rs. 1,91,57,924
4	No. of Consultancy Activities	5 worth Rs.60,000
5	Number of faculty members completed Ph.D.	2
6	Number of papers presented / published	Journals: 72 Conferences: 122
7	Books published	11
8	Number of patents	Filed: 25 Published: 25
9	Number of Copyrights	Filed : 4

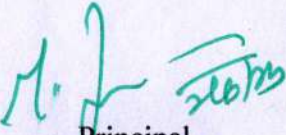
8. Placement training class schedule for the final-year students has been finalized from 19.06.2023. The placement officers are informed to arrange for the same and to conduct it successfully.
9. The committee commended the Placement team for making 621 students to get placed in companies like Hexaware Technologies, KAAR Technologies, Aspire Systems, Zifo R&D solutions, Vuram Technologies, Logbase, Vinsinfo, Cognizant, CTS, Zuci Systems, Renault Nissan technology, Tech Mahendra, Clarivate Analytics, Karur Vysya Bank, Relaince Retail Ltd, Delphi-Tvs, Mphasis, iMatiz Technologies, Lakshmi Electrical Control Systems Limited, Mitsuba India Pvt Ltd etc.,
10. The status of FOSS workshops/courses has been reviewed. Totally 3934 students attended the training on the courses SCILAB, BioPython, Java, HTML, Android app using Kotlin, QCAD, Scilab, C and C++, Arduino, Python 3.4.3, RDBMS PostgreSQL, Blender, Fluid Mechanics-OpenFOAM version 7 and Latex. Out of 2720 students appeared for the exam 2091 students received their certificates.
11. The status of NPTEL courses done by students and faculty members were also reviewed. Our college has been listed in Top 100 Swayam NPTEL Local Chapters (96<sup>th</sup> Position with rating A) based on participation and performance of candidates in Jul - Oct 2022 & Jan-Apr 2023 exams across India. Out of 1671 candidates registered for the exam, 1253 members were certified including 28 Gold Medals, 194 Silver Medals, 571 Elite certification, 27 Course Toppers and 460 successfully completed.



12. The committee applauded the members for receiving Appreciation plaque for Excellence participation in PALS 2022-23.
13. The members insisted that all the faculty members should publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE per semester. Faculty members are also requested to send proposals to various research agencies to get more grants. These parameters will help us to score good ranking in NIRF / Magazines. A detailed review (department wise) shall be made during next meeting [Ref. Circular No. VCET/Off-CIR/158/2022-23 Dated 07.10.2022]
14. All the department heads are informed to focus on Consultancy services and MoU activities.
15. Faculty members are informed to prepare Course material and Questions Bank for their courses and provide them to students. MCQs can be prepared and provided.
16. Plan for training & placement was discussed and approved.
17. The strategic plan of R&D for academic year 2023-24 will be presented in the next meeting.
18. The workload for odd semester 2023-24 was reviewed and the details will be checked and approved by CCO – A and Principal.
19. The budget for the year 2023-24 was reviewed and approved.
20. It has been decided that the plan of action of all clubs and associations may be reviewed.
21. Website shall be updated continuously with all the activities on time to time.
22. Efforts may be put forth to improve the admission. The target is 100 % for this year.
23. All the departments shall initiate necessary steps to establish Centre of Excellence in the thrust areas during the year 2023 – 24. Action plan for the same shall be submitted and will be discussed in next meeting.


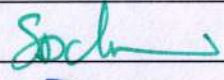
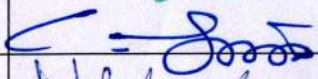
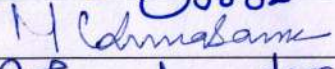
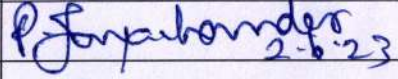
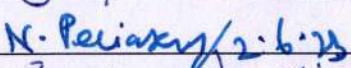
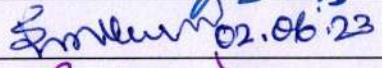
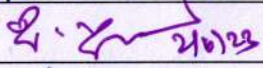
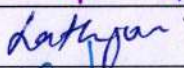
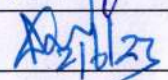

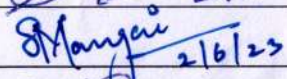
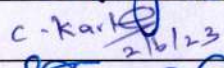

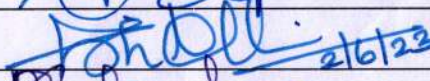
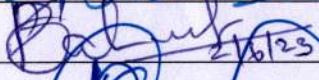
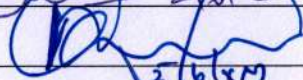
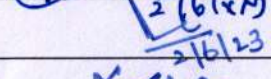

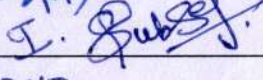
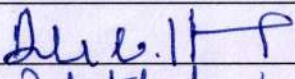
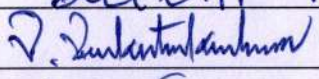
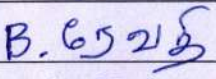
Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC  
**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

  
Principal  
**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.



IQAC – 38<sup>th</sup> Minutes of the Meeting – 26.05.2023

S. No.	Name of the member	Signature
1.	Dr. M. Jayaraman	
2.	Thiru. S.D. Chandrasekar	
3.	Thiru. C. Jayakumar	
4.	Thiru. M. Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periasamy	
7.	Dr. K.R.Valluvan	
8.	Dr. R. Kumaravelan	
9.	Dr. V. Latha Jothi	
10.	Dr. V. K. Manavalasundaram	
11.	Dr. S. Sadesh	
12.	Dr. S. Mangai	
13.	Dr. E. Ravi / Dr. C. Karthik	
14.	Dr. S. Jabeen Begum	
15.	Dr. M. Nisha Angaline	
16.	Dr. P. Sakthivel	
17.	Dr. V. Chandrasekaran	
18.	Dr. M. Eswaramurthi	
19.	Dr. T. Vetrivel	
20.	Mr. I. Subash	
21.	Ms. U.K. Subikshaa	ABSENT
22.	Dr. L. M. Nithya	
23.	Mr. V. Venkatakrishnan	
24.	Mrs. B. Revathy	
25.	Mr. Natarajaperumal Vasudevaraju	ABSENT



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

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THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 04  
Meeting No. 38

**ACTION TAKEN REPORT OF 38<sup>th</sup> IQAC MEETING HELD ON 26.05.2023**

S.No.	Points Discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1	Approval of Regulation R2022 and its Curriculum	Approved the Regulation, Curriculum and Syllabus for R2022.	CoE & all HoDs	Continuous
2	Introduction of Honors and Minor degree	Decided to offer B.E. (Hons) and B.E. (Minor) with an additional of 6 courses (18 credits).	CoE & all HoDs	Academic year 2023 – 24 onwards [for the students admitted in Academic Year 2021 – 22]
3	Plan of conducting placement to students	Instructed to the placement officers to arrange the Training for third year students.	All HoDs & Placement Officers	19.06.2023 onwards
4	Review on the parameters for the continuous improvement	It was insisted that all the faculty members has to publish at least one paper in Journals indexed in SCI / Scopus / UGC-CARE Journals and submit proposals to the relevant funding agencies.	All faculty members	Continuous [Ref: Circular No. VCET/Off-CIR/158/2022-23 Dated 07.10.2022]
5	Faculty Publication and submission of proposals	Instructed that all faculty members should publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE per semester and send proposals to various research agencies to get more grants.	All faculty members	Continuous

  
15/6/23  
IQAC – Coordinator

**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

  
15/6/23  
PRINCIPAL

**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.

VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

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THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 03  
Meeting No. 37

Ref. No: VCET / IQAC / 027 /2022 – 23

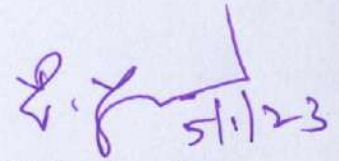
Date : 05.01.2023

**37<sup>th</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 10.01.2023 at 2.30 p.m. in Placement conference Hall. All are requested to attend the same.

**Agenda for the meeting**

1. Review of NBA expert team visit.
2. Plan of conducting placement to students.
3. Review of end semester exam results.
4. Preparedness for implementation of NEP.
5. Discussion on AICTE Circular regarding G 20 summit.
6. Introduction of industry sponsored labs and Incubation centers.
7. Review on FOSS Workshops and NPTEL courses conducted.
8. Reopening date for second year students.
9. Faculty publications and Funding Proposals for the grants
10. Any other Matter.



IQAC – Coordinator

**IQAC Coordinator**  
**Velalar College of Engg & Tech**  
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**Thindal, Erode - 638 012.**

Copy to:

1. Dean, COE
2. All HoDs
3. All the External Members



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE - 638012

INTERNAL QUALITY ASSURANCE CELL

Academic Year: 2022 - 23 / Meet - 03  
Meeting No. 37

The thirty-seventh meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 10.01.2023 in Placement Conference Hall.

Members of the Committee

- |  |   |
|--|---|
| 1. Dr.M.Jayaraman, Principal   | Chair Person                                |
| 2. Thiru.S.D.Chandrasekar, Secretary & Correspondent   | Member from the Management                  |
| 3. Thiru. C.Jayakumar, Member, VET   | Nominee from Trust                          |
| 4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode                             | Member-Nominee from Local Society/ Industry |
| 5. Prof. P. Jayachandar, Dean  | Senior Admin. Officer                       |
| 6. Thiru. N. Periyasamy, Administrative Manager  | Senior Admin. Officer                       |
| 7. Dr.K.R.Valluvan, CoE & Professor - ECE  | Senior Admin. Officer                       |
| 8. Dr.R.Kumaravelan, Professor & Head – Mech, CCO - Academics                                | Coordinator                                 |
| 9. Dr.V.Latha Jothi, Professor – CSE   | Co-coordinator                              |
| 10. Dr. V.K.Manavalasundaram, Prof. & Head – IT CCO – Placement & Infrastructure             | Teachers (members)                          |
| 11. Dr.S.Sadesh, Professor & Head - AI&DS  |   |
| 12. Dr.S.Mangai, Professor & Head - BME  |   |
| 13. Dr.E.Ravi, Professor & Head - Civil  |   |
| 14. Dr.S.Jabeen Begum, Professor & Head - CSE  |   |
| 15. Dr.M.Nisha Angeline, Professor & Head - ECE  |   |
| 16. Dr.P.Sakthivel, Professor & Head - EEE   |   |
| 17. Dr.V.Chandrasekaran, Professor & Head – MDE  |   |
| 18. Dr.M.Eswaramurthi, Professor & Head - S & H  |   |
| 19. Dr.T.Vetrivel, Professor & Head - MBA  |   |
| 20. Mr.I.Subash, Asst. Manager - Engines Royal Enfield, Chennai                              | Alumnus                                     |
| 21. Ms.U.K.Subikshaa, II Yr. MDE   | Student Member                              |
| 22. Dr.L.M.Nithya, Prof.& Dean, Dept. of IT SNS College of Technology, Coimbatore            | External Academic Expert                    |
| 23. Mr.V.Venkatakrishnan, Technical manager, TFL Quinn India Pvt. Ltd.                       | Member from Industry & Parent               |
| 24. Mrs.B.Revathy  | Parent                                      |
| 25. Mr.Natarajaperumal Vasudevaraju Global-HRSS, M&A Senior Project Mgr., GENPACT, Bangalore | Employer                                    |



### Minutes of the meeting

The Coordinator welcomed all the members for the 37<sup>th</sup> IQAC meeting.

1. The committee reviewed the comments given by NBA expert team visit from 25.11.2022 to 27.11.2022. The comments by the expert team for continuous improvement will be taken care and detailed action plan will be derived and discussed in next meeting.
2. Placement training class schedule for the third-year students has been finalized. The placement officers are informed to arrange for the same and to conduct it successfully.
3. The committee commended the Placement team for making 236 students to get placed in companies like Hexaware Technologies, KAAR Technologies, Aspire Systems, Zifo R&D solutions, Cognizant, CTS, Zuci Systems, Renault Nissan technology, Tech Mahendra, Clarivate Analytics, Karur Vysya Bank etc.,
4. Second, third and final year results (Autonomous) of odd semester 2022 - 23 are tabled for discussions.

	<b>Year</b>	<b>Result Percentage</b>
<b>UG</b>	II <sup>nd</sup> year	87.36
	III <sup>rd</sup> year	90.44
	IV <sup>th</sup> year	95.79
	Overall	91.14
<b>PG</b>	ME, MBA & Ph.D.	100

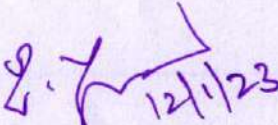
All possible efforts shall be initiated to improve the results with more emphasis to concentrate on single arrear students. Microlevel analysis was made for improvement. Principal, Dean discussed with affected students and motivated them to clear their arrears. Remedial classes for the arrear students was planned to be conducted.

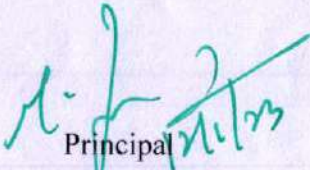
5. The committee recommended that all the points discussed in G 20 summit might be implemented within the college premises
6. The committee reviewed the preparation to adopt National Education Policy in the institution.
7. The committee decided to introduce industry sponsored labs in Civil Engineering and Mechanical Engineering departments.
8. The committee recommended that the Ground Floor – East wing of Main Block may be converted to incubation centers.



9. The committee commended the members for signing an MoU with AIC RAISE Startup Incubation Center for the benefit of the students.
10. The status of FOSS workshops/courses has been reviewed. Totally 2112 students attended the training on the courses SCILAB, BioPython, Java, HTML, Android app using Kotlin, QCAD, Scilab, C and C++, Arduino and Latex. Out of 1566 students appeared for the exam 1178 students received their certificates.
11. The status of NPTEL courses done by students and faculty members were also reviewed. Our college has been listed in Top 100 Swayam NPTEL Local Chapters (73rd Position) out of 4692 Local Chapters based on participation and performance of candidates in Jul - Oct 2022 exams across India. Out of 679 candidates registered for the exam. 545 members were certified including 16 Gold Medals, 96 Silver Medals, 264 Elite certification, 10 Course Toppers and 169 successfully completed. The committee also commended Dr.S.Sadesh, Professor & Head/AI&DS for getting Discipline Star Certification in Computer Science and Engineering
12. The reopening date for second year students has been fixed for 19.01.2023.
13. It has been decided to introduce verticals for first year students as per Anna University guidelines. Therefore the faculty members are encouraged to improve their current technology skills by participating in relevant training programmes.
14. The members insisted that all the faculty members should publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE per semester. Faculty members are also requested to send proposals to various research agencies to get more grants.
15. All the department heads are informed to focus on Consultancy services and MoU activities.
16. All the departments shall initiate necessary steps to establish Centre of Excellence in the thrust areas during the year 2023 – 24. Action plan for the same shall be submitted before 15.05.2023.

Finally, the coordinator thanked all the members for their presence and the suggestions offered.

  
Coordinator – IQAC

  
Principal  
**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.



IQAC - Minutes of the Meeting – 10.01.2023

S. No.	Name of the member	Signature
1.	Dr. M. Jayaraman	
2.	Thiru. S.D. Chandrasekar	
3.	Thiru. C. Jayakumar	
4.	Thiru. M. Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periasamy	
7.	Dr. K.R.Valluvan	
8.	Dr. R. Kumaravelan	
9.	Dr. V. Latha Jothi	
10.	Dr. V. K. Manavalasundaram	
11.	Dr. S. Sadesh	
12.	Dr. S. Mangai	
13.	Dr. E. Ravi	
14.	Dr. S. Jabeen Begum	
15.	Dr. M. Nisha Angaline	
16.	Dr. P. Sakthivel	
17.	Dr. V. Chandrasekaran	
18.	Dr. M. Eswaramurthi	
19.	Dr. T. Vetrivel	
20.	Mr. I. Subash	
21.	Ms. U.K. Subikshaa	
22.	Dr. L. M. Nithya	
23.	Mr. V. Venkatakrisnan	
24.	Mrs. B. Revathy	
25.	Mr. Natarajaperumal Vasudevaraju	



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

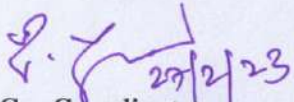
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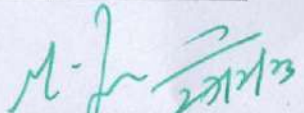
THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 03  
Meeting No. 37

**ACTION TAKEN REPORT OF 37<sup>th</sup> IQAC MEETING HELD ON 10.01.2023**

S.No.	Points Discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1	NBA expert team visit	Reviewed the comments by expert team members for continuous improvement	All the Faculty Members	Continuous
2	Preparedness for implementation of NEP	Decided to adopt National Education Policy in the institution	All the Faculty Members	Continuous
3	Result Analysis of UG & PG Students performance in End Semester Examination of Odd Semester during 2022-23	Micro-level analysis has been carried out to identify and classify the students to choose and guide them for right career path through mentoring system.	CoE & All HoDs	Continuous
4	Plan of conducting placement to students	Instructed to the placement officers to arrange the Training for third year students.	All HoDs & Placement Officers	Feb 2023
5	Introduction of industry sponsored labs and Incubation centers.	Decided to introduce industry sponsored labs in Civil Engineering and Mechanical Engineering departments and recommended that the Ground Floor – East wing of Main Block may be converted to incubation centers	All HoDs	Approved
6	Faculty participation on various programmes like FDP, Workshop, Seminar, paper presentation, etc.	Instructed to participate in various programs for the improvement of faculty in their domain area.	All the Faculty Members	Continuous

  
IQAC – Coordinator  
**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

  
PRINCIPAL  
**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

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THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 02  
Meeting No. 36

Ref. No: VCET / IQAC / 026 /2022 – 23

Date : 01.10.2022

**36<sup>th</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 06.10.2022 at 2.30 p.m. in Placement conference Hall. All are requested to attend the same.

**Agenda for the meeting**

1. Plan of preparation of NBA expert team visit.
2. Application for NBA by Mechanical Engineering programme.
3. Introduction of relative grading system.
4. Conduct of End Semester Examinations.
5. Review on status of FOSS workshops and NPTEL courses.
6. Updation of Institution Website.
7. Conducting various programmes.
8. Any other Matter.

Copy to:

1. Dean, COE
2. All HoDs
3. All the External Members



IQAC – Coordinator

**IQAC Coordinator**  
**Velalar College of Engg & Tech**  
**(Autonomous)**  
**Thindal, Erode - 638 012.**



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY, ERODE - 638012

INTERNAL QUALITY ASSURANCE CELL

Academic Year: 2022 - 23 / Meet - 02  
Meeting No. 36

The thirty-sixth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 06.10.2022 in Placement Conference Hall.

Members of the Committee

- |  |   |
|--|---|
| 1. Dr.M.Jayaraman, Principal   | Chair Person                                |
| 2. Thiru.S.D.Chandrasekar, Secretary & Correspondent   | Member from the Management                  |
| 3. Thiru. C.Jayakumar, Member, VET   | Nominee from Trust                          |
| 4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode                             | Member-Nominee from Local Society/ Industry |
| 5. Prof. P. Jayachandar, Dean  | Senior Admin. Officer                       |
| 6. Thiru. N. Periyasamy, Administrative Manager  | Senior Admin. Officer                       |
| 7. Dr.K.R.Valluvan, CoE & Professor - ECE  | Senior Admin. Officer                       |
| 8. Dr.R.Kumaravelan, Professor & Head – Mech, CCO - Academics                                | Coordinator                                 |
| 9. Dr.V.Latha Jothi, Professor – CSE   | Co-coordinator                              |
| 10. Dr.V.K.Manavalasundaram, Prof. & Head – IT CCO – Placement & Infrastructure              | Teachers (members)                          |
| 11. Dr.S.Sadesh, Professor & Head - AI&DS  |   |
| 12. Dr.S.Mangai, Professor & Head - BME  |   |
| 13. Dr.E.Ravi, Professor & Head - Civil  |   |
| 14. Dr.S.Jabeen Begum, Professor & Head - CSE  |   |
| 15. Dr.M.Nisha Angeline, Professor & Head - ECE  |   |
| 16. Dr.P.Sakthivel, Professor & Head - EEE   |   |
| 17. Dr.V.Chandrasekaran, Professor & Head – MDE  |   |
| 18. Dr.M.Eswaramurthi, Professor & Head - S & H  |   |
| 19. Dr.T.Vetrivel, Professor & Head - MBA  |   |
| 20. Mr.I.Subash, Asst. Manager - Engines Royal Enfield, Chennai                              | Alumnus                                     |
| 21. Ms.U.K.Subikshaa, II Yr. MDE   | Student Member                              |
| 22. Dr.L.M.Nithya, Prof.& Dean, Dept. of IT SNS College of Technology, Coimbatore            | External Academic Expert                    |
| 23. Mr.V.Venkatakrishnan, Technical manager, TFL Quinn India Pvt. Ltd.                       | Member from Industry & Parent               |
| 24. Mrs.B.Revathy  | Parent                                      |
| 25. Mr.Natarajaperumal Vasudevaraju Global-HRSS, M&A Senior Project Mgr., GENPACT, Bangalore | Employer                                    |

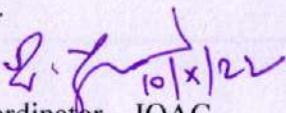


### Minutes of the meeting

The Coordinator welcomed all the members for the 36<sup>th</sup> IQAC meeting.

1. The Principal commended the efforts put forth by the team for achieving 93% admission this year.
2. The committee reviewed the status of the arrangements made for NBA expert team visit to five departments viz., Bio-Medical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Information Technology, Electrical and Electronics Engineering from 25.11.2022 to 27.11.2022.
3. The pre-qualifier for applying NBA for B.E. - Mechanical Engineering programme is also reviewed.
4. The status of semester examinations (both theory and practical) for UG and PG students under Autonomous system was discussed and approved.
5. The committee recommended to introduce relative grading system theory courses and combined courses and absolute grading system for laboratory courses for second year students.
6. Plan for training & placement was discussed and approved. HoDs and placement coordinators are instructed to closely follow up the placement training programmes and the concerned students for their better placement.
7. The status of FOSS workshops / courses, enrollment in NPTEL courses has been reviewed.
8. The details of the programmes to be conducted during Oct – Dec 2021 was presented and IQAC approved the same.
9. Website shall be updated continuously with all the activities on time to time.
10. Faculty members were directed to publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies. These parameters will help us to score good ranking in NIRF / Magazines.
11. It has been recommended to refine Grievances and redressal committee as per University Grants Commission guidelines.

Finally, the coordinator thanked all the members for their presence and the suggestions offered.

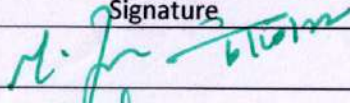
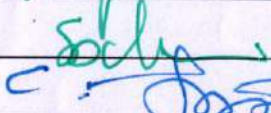
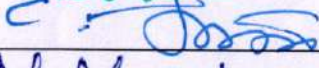
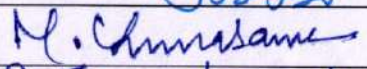
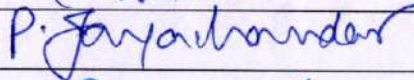
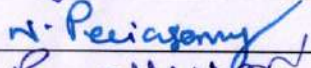
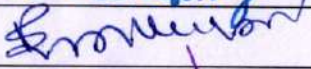
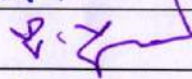
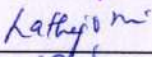

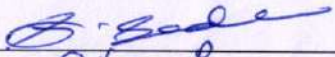
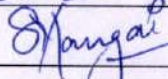
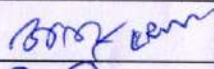
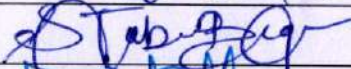
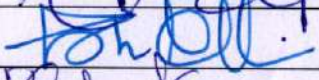
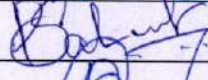
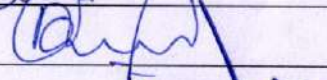
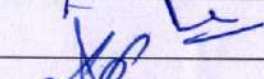
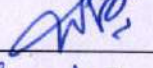
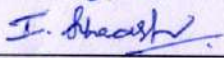
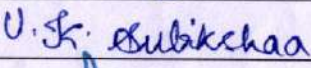
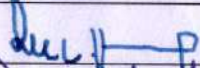
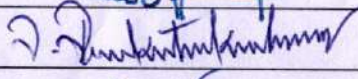
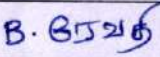
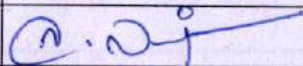
  
Coordinator – IQAC

  
Principal

**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.



IQAC - Minutes of the Meeting – 06.10.2022

S. No.	Name of the member	Signature
1.	Dr. M. Jayaraman	
2.	Thiru. S.D. Chandrasekar	
3.	Thiru. C. Jayakumar	
4.	Thiru. M. Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periasamy	
7.	Dr. K.R.Valluvan	
8.	Dr. R. Kumaravelan	
9.	Dr. V. Latha Jothi	
10.	Dr. V. K. Manavalasundaram	
11.	Dr. S. Sadesh	
12.	Dr. S. Mangai	
13.	Dr. E. Ravi	
14.	Dr. S. Jabeen Begum	
15.	Dr. M. Nisha Angaline	
16.	Dr. P. Sakthivel	
17.	Dr. V. Chandrasekaran	
18.	Dr. M. Eswaramurthi	
19.	Dr. T. Vetrivel	
20.	Mr. I. Subash	
21.	Ms. U.K. Subikshaa	
22.	Dr. L. M. Nithya	
23.	Mr. V. Venkatakrisnan	
24.	Mrs. B. Revathy	
25.	Mr. Natarajaperumal Vasudevaraju	



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Approved by AICTE, New Delhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A+'

THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 02  
Meeting No. 36

**ACTION TAKEN REPORT OF 36<sup>th</sup> IQAC MEETING HELD ON 06.10.2022**

S.No.	Points Discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1	Preparation of NBA expert team visit	Reviewed and instructed about the arrangements to be made for NBA expert team visit scheduled from 25.11.2022 to 27.11.2022	All the Faculty Members	As mentioned
2	Application for NBA by Mechanical Engineering programme.	Pre-qualifier was reviewed and the faculty members are instructed to do the preparatory work to apply for NBA	All Faculty members	Jan 2023
3	Introduction of relative grading system.	Decided to introduce relative grading system for theory courses & combined courses and absolute grading system for laboratory courses for second year students	CoE & all HoDs	Continuous
4	Conduct of End Semester Examinations	The status of semester examinations (both theory and practical) for UG and PG students under Autonomous system was discussed.	All HoDs & CoE	Nov / Dec 2023
5	Refine of Grievances and redressal committee	Recommended to refine Grievances and redressal committee as per University Grants Commission guidelines	Committee members	Approved

  
IQAC - Coordinator

**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

  
PRINCIPAL

**PRINCIPAL**  
Velalar College of Engineering and Technology  
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VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

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THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 01  
Meeting No. 35

Ref. No: VCET / IQAC / 025 /2022 – 23

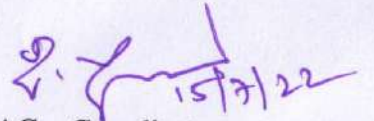
Date : 15.07.2022

**35<sup>th</sup> IQAC MEETING CIRCULAR**

The following will be the Agenda for IQAC Meeting to be held on 20.07.2022 at 2.30 p.m. in Placement conference Hall. All are requested to attend the same.

**Agenda for the meeting**

1. Review of comments by NAAC peer team visit.
2. Revision of syllabus for R2018 and introduction of relative grading system.
3. Plan of conducting Result Passing Board meeting.
4. Reopening date for students.
5. Review on the parameters for the continuous improvement.
6. Faculty Publication and submission of proposals.
7. Course materials and Questions Bank to the students.
8. Association Activities and Other Club Activities.
9. Placement Training for the eligible Students.
10. Approval of Budget 2022 - 23.
11. Approval of plan of action for the Academic year 2022 - 23 .
12. Updation of Institution Website.
13. Efforts on Students Admission for this Academic year 2022 – 23.
14. Any other Matter.



IQAC – Coordinator

**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

Copy to:

1. Dean, COE
2. All HoDs
3. All the External Members



The thirty-fifth meeting of the Internal Quality Assurance Cell was held at 2.30 p.m. on 20.07.2022 in Placement Conference Hall.

Members of the Committee

- |   |   |
|---|---|
| 1. Dr.M.Jayaraman, Principal  | Chair Person                                |
| 2. Thiru.S.D.Chandrasekar, Secretary & Correspondent  | Member from the Management                  |
| 3. Thiru. C.Jayakumar, Member, VET  | Nominee from Trust                          |
| 4. Thiru.M.Chinnasamy, Member, VET & Agni Steel Pvt. Ltd., Erode                                  | Member-Nominee from Local Society/ Industry |
| 5. Prof. P. Jayachandar, Dean   | Senior Admin. Officer                       |
| 6. Thiru. N. Periyasamy, Administrative Manager   | Senior Admin. Officer                       |
| 7. Dr.K.R.Valluvan, CoE & Professor - ECE   | Senior Admin. Officer                       |
| 8. Dr.R.Kumaravelan, Professor & Head - Mech  | Coordinator                                 |
| 9. Dr.V.Latha Jothi, Professor – CSE  | Co-coordinator                              |
| 10. Dr.S.Mangai, Professor & Head - BME   | Teachers (members)                          |
| 11. Dr.E.Ravi, Professor & Head - Civil   |   |
| 12. Dr.S.Jabeen Begum, Professor & Head - CSE   |   |
| 13. Dr.M.Nisha Angeline, Professor & Head - ECE   |   |
| 14. Dr.P.Sakthivel, Professor & Head - EEE  |   |
| 15. Dr.V.K.Manavalasundaram, Prof. & Head - IT  |   |
| 16. Dr.V.Chandrasekaran, Professor & Head – MDE   |   |
| 17. Dr.T.Vetrivel, Professor & Head - MBA   |   |
| 18. Dr.S.Sadesh, Professor – CSE(representing AI&DS)  |   |
| 19. Dr.M.Eswaramurthi, Professor & Head - S & H   |   |
| 20. Mr.I.Subash, Asst. Manager - Engines Royal Enfield, Chennai                                   | Alumnus (Mech 2012-16)                      |
| 21. Ms.U.K.Subiksha   | Student Member (II Yr. MDE)                 |
| 22. Dr.L.M.Nithya, Prof.& Dean, Dept. of IT SNS College of Technology, Coimbatore                 | External Academic Expert                    |
| 23. Mr. V. Venkatakrisnan, Technical Manager, TFL Quinn India Pvt. Ltd., Erode                    | Member from Industry & Parent               |
| 24. Mrs. B. Revathy   | Parent                                      |
| 25. Mr. Natarajaperumal Vasudevaraju, Global-HRSS, M&A Senior Project Manager, GENPACT, Bangalore | Employer                                    |



## Minutes of the meeting

The Coordinator welcomed all the members for the 35<sup>th</sup> IQAC meeting.

1. The committee congratulated all the members for getting Accredited by NAAC with A+ grade (CGPA 3.33 out of 4).
2. The committee reviewed the comments given by NAAC Peer Team on 14.07.2022 & 15.07.2022. The comments by the Peer Team for the continuous improvement will be taken care and detailed action plan will be derived and discussed in next meeting.
3. The committee discussed about the dates to be given for NBA Expert team visit (during September / October 2022).
4. The identified parameters for continuous improvement for the year 2021 – 22 were reviewed as follows

a.	Library resources added	Number of books: 1032 Number of Journals: 272 Number of E-materials: 206
b.	Number of faculty members completed Ph.D.	3
c.	Number of Workshops / Seminars / FDPs attended by the faculty members	564
d.	Number of papers presented / published	Journals: 55 Conferences: 154
e.	Books published	7
f.	Number of patents	Filed: 21 Published: 21

5. Result passing board meeting is planned for 30.07.2022 for First semester, 4<sup>th</sup> and 6<sup>th</sup> semester exams.
6. Faculty members are informed to prepare Course material and Questions Bank for their courses and provide them to students during odd semester 2022-2023. MCQs can be prepared and provided.
7. The arrangement for smooth conduct of practical exams for first year UG students (Second semester of 2021-2022) from 20.07.2022 was reviewed.
8. Approval of the Plan for training & placement was discussed and carried out. More practice tests shall be conducted to improve the placement percentage and salary package of the placed students.
9. The reopening date for 5<sup>th</sup> and 7<sup>th</sup> semester students is scheduled on 20.07.2022.



10. The strategic plan of Research and Development for academic year 2022-23 has been reviewed and approved. It will be circulated to all the faculty members for adherence and follow-up.
11. Faculty members were directed to publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies. These parameters will help us to score good ranking in NIRF / Magazines.
12. As per the Anna University guidelines for the students admitted from the academic year 2021-22, the Regulations will be revised incorporating the relative grading. Accordingly, the current Regulation R 2018 will be revised and the changes will be incorporated. Then it will be named as R2018V4.0 (Rel. Grad.). The scheme of assessment of courses under the R2018V4.0 have been discussed and approved. Details will be circulated by the CoE.
13. The workload for odd semester 2022-23 was reviewed and approved.
14. The amount spent during the year 2021-2022 as well as the budget requirements for the year 2022-23 were reviewed and approved.
15. The plan of action of all the departments for the academic year 2022-2023 were reviewed and approved.
16. It has been decided that the plan of action of all clubs and associations need to be presented for review by the concerned coordinators.
17. Website shall be updated continuously with all the activities on time to time.
18. Efforts shall be put forth to meet out 100% admission for this year.

Finally, the coordinator thanked all the members for their presence and the suggestions offered.



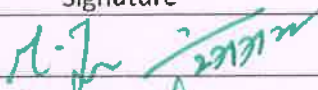

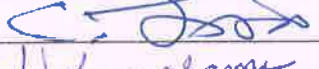
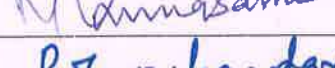


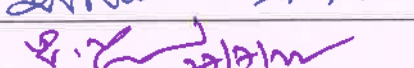
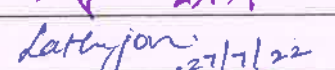
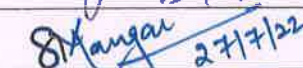
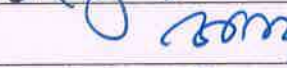







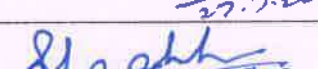
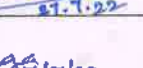

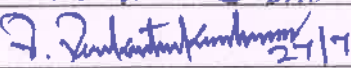
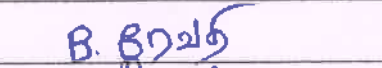



Coordinator – IQAC  
**IQAC Coordinator**  
**Velalar College of Engg & Tech**  
**(Autonomous)**  
**Thindal, Erode - 639 012.**



Principal



IQAC Minutes of the Meeting – July 2022

S. No.	Name of the member	Signature
1.	Dr. M. Jayaraman	
2.	Thiru. S.D. Chandrasekar	
3.	Thiru. C. Jayakumar	
4.	Thiru. M. Chinnasamy	
5.	Prof. P. Jayachandar	
6.	Thiru. N. Periasamy	
7.	Dr. K.R.Valluvan	
8.	Dr. R. Kumaravelan	
9.	Dr. V. Latha Jothi	
10.	Dr. S. Mangai	
11.	Dr. E. Ravi	
12.	Dr. S. Jabeen Begum	
13.	Dr. M. Nisha Angeline	
14.	Dr. P. Sakthivel	
15.	Dr. V. K. Manavalasundaram	
16.	Dr. V. Chandrasekaran	
17.	Dr. T. Vetrivel	
18.	Dr. S. Sadesh	
19.	Dr. M. Eswaramurthi	
20.	Mr. I. Subash	
21.	Ms. U.K. Subikshaa	
22.	Dr. L. M. Nithya	
23.	Mr. V. Venkatakrishnan	
24.	Mrs. B. Revathy	
25.	Mr. Natarajaperumal Vasudevaraju	



VELALAR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

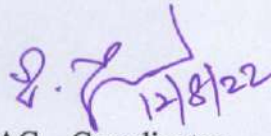
Approved by AICTE, New Delhi, Affiliated to Anna University, Accredited by NAAC with Grade 'A+'

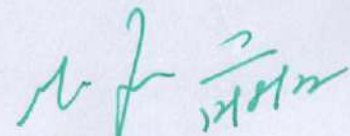
THINDAL, ERODE - 638012

Academic Year: 2022 - 23 / Meet - 01  
Meeting No. 35

**ACTION TAKEN REPORT OF 35<sup>th</sup> IQAC MEETING HELD ON 20.07.2022**

S.No.	Points Discussed	Action Taken	Responsible person(s)	Target Date / Remarks
1	Review of comments by NAAC peer team visit	The committee decided that the comments by the peer team for continuous improvement will be taken care and detailed action plan will be derived.	All HoDs	Continuous
2	Revision of syllabus and introduction of relative grading system	The committee decided to name the revised R2018 with relative grading system as R2018V4.0	CoE & all HoDs	Continuous
3	Plan of conducting Result Passing Board meeting	Result Passing Board meeting is decided to be conducted on 30.07.2022	CoE & all HoDs	30.07.2022
4	Efforts on Students Admission for this Academic year 2022 - 23	Efforts must be forth to improve 100% Admission.	All HoDs	July/August 2023
5	Review on the parameters for the continuous improvement	It was insisted that all the faculty members has to publish at least one paper in Journals indexed in SCI/Scopus/UGC-CARE Journals and submit proposals to the relevant funding agencies.	All faculty members	Continuous

  
IQAC - Coordinator  
**IQAC Coordinator**  
Velalar College of Engg & Tech  
(Autonomous)  
Thindal, Erode - 638 012.

  
**PRINCIPAL**  
**PRINCIPAL**  
Velalar College of Engineering and Technology  
(Autonomous)  
ERODE - 638 012.